

Minutes from Meeting held on Monday 26th June 2023

Headland Parish Council

Members Present: Shane Moore, Graham Craddy, Michael Jorgeson, Howard White, Ann Turner, Patricia Andrews, Robin Grant, Andy Stephens, Andrew Hay, Samantha Lee, Julian Wenman.

Clerk: Shane Moore.

1. **Apologies:** Suzzi Moore (Clerk).
2. **Declaration of interest:** None.
3. **Election of chairman:** Julian Wenman started the meeting as the chairman and sought nominations for a new chairman. Graham Cradley was proposed and seconded before taking on the role with unanimous agreement. JW agreed to continue chairing the meeting for this meeting only.
4. **Minutes:** Minutes from Monday 26th June 2023 accepted as true record with no comments.
5. **Co-option of new member:** A valid application for co-option was received by Miss A.M. Waters prior to the meeting and the co-option was agreed by Members.
6. **Recruitment of new Clerk & RFO:** Members agreed to advertise for a new Clerk and RFO. Timeframe set and it was agreed that SL, AT & RG would interview.
7. **Sub Committees:** Names were agreed for the various sub committees and that the Communications and Events committees be merged.
8. **Northgate / Durham Street Triangle:** Following numerous complaints from members of the public Members felt it was appropriate to consider changing the wildgrass that is in there currently. HW Proposed removing the wild grass and replacing with paving and flower boxes. This was seconded by JW and agreed.
9. **Audit and Governance:** MJ agreed to be the Parish Council's representative on the HBC's Audit & Governance Committee.
10. **Clerks report:**
 - 10.1 Agreement given to obtain new Office 365 subscription for the Parish Office.
 - 10.2 Members agreed that a July meeting should be scheduled.
11. **Ward Member update:**
 - 11.1 Cllr Matt Dodds introduced himself and gave a brief explanation about what he has been doing since being elected.
 - 11.2 Cllr Shane Moore stated that the new bins that had been requested for Middlegate and the Town Moor had now arrived and should be installed shortly.

12. Public Questions:

12.1 A number of questions were asked in relation to parking permits during the Tall Ships event.

12.2 Further questions were asked in relation to ASB along Old Cemetery Road, particularly off-road bikes.

12.3 A representative of PFC Trust asked if the Parish Council could assist with refurbishment of the 'Monkey boards' and it was agreed this would be picked up.

13. Date of next meeting: to confirm the date of the next meeting which is scheduled for Monday 27th July 2023 at 6.45pm.